

These requirements must be adhered to Effective September 1, 2011.

Adherence prior to that date at the campuses discretion.

**Bid & Advertising Requirements
Bond Requirements
for
Procurement of Public Works Construction Contracts
(Design Bid Build – “Hard Bid” – Delivery Method)**

Construction Cost*	Bid and Advertising Requirements** Bid Bond / Performance & Payment Bond Requirements
Less than \$50,000	<ul style="list-style-type: none"> ▪ Public Advertisement not required. ▪ Competitive bidding not required. ▪ Bid Bond at the campuses discretion. ▪ Performance and Payment Bond at the campuses discretion.
Equal to/Greater Than \$50,000 & less than \$100,000	<ul style="list-style-type: none"> ▪ Public Advertisement not required. ▪ Competitive sealed bids should be obtained from at least a minimum of three contractors with award to the lowest responsive bidder. ▪ Bid Bond at the campuses discretion. ▪ Performance and Payment Bond at the campuses discretion.
Equal to/Greater Than \$100,000 & less than \$250,000	<ul style="list-style-type: none"> ▪ Public advertisement required on the Georgia Procurement Registry (GPR). <ul style="list-style-type: none"> ○ <i>Additional means of advertising (i.e. newspapers, planrooms) at the campuses discretion.</i> ▪ Bid opening shall be no sooner than 15 calendar days after the date of GPR advertising. ▪ Public bid opening required. ▪ Bid Bond required. ▪ Performance and Payment Bonds required.
Equal to/Greater Than \$250,000 & above.	<ul style="list-style-type: none"> ▪ Public advertisement required on the Georgia Procurement Registry (GPR). <ul style="list-style-type: none"> ○ <i>Additional means of advertising (i.e. newspapers, planrooms) at the campuses discretion.</i> ▪ Bid opening shall be no sooner than 30 calendar days after the date of GPR advertising. ▪ Public bid opening required. ▪ Bid Bond required. ▪ Performance and Payment Bonds required.

* The Bid and Advertising Requirements, and Bond Requirements, are driven by the Construction Cost as estimated at the time the procurement of said construction services begins.

**This policy does not apply to emergency repairs.

Requests for exception to these requirements must be submitted in writing to the Director of Contracts & Services at Facilities-Procurement@USG.edu.