
Announcement

TO: GeorgiaFIRST PeopleSoft Financials Users

POSTED: November 14, 2016

SUBJECT: New Journal Upload Spreadsheet Available

Changes have been made to the Journal Upload Spreadsheet and the new files are now available on the GeorgiaFIRST Financials website.

http://www.usg.edu/gafirst-fin/documentation/category/general_job_aids_and_reference_documents

The changes made resolve an issue in which the commitment control amount type was not populating correctly in some situations. This only occurred when the commitment control type was left blank within the spreadsheet's journal header.

It is recommended that users download and begin use of the new spreadsheet as soon as possible to minimize any potential issues.

MORE INFORMATION and SUPPORT

BUSINESS IMPACT EMERGENCY ISSUES CONTACT ITS HELPDESK IMMEDIATELY

706-583-2001, or 1-888-875-3697 (toll free within Georgia)

ALL OTHER NON-URGENT ISSUES contact ITS Helpdesk via Self-service support website

http://www.usg.edu/customer_services (requires a User ID and password, email helpdesk@usg.edu to obtain credentials)E-mail: helpdesk@usg.edu

ADDITIONAL RESOURCES

ITS Maintenance Schedule and Service Level Guidelines:

http://www.usg.edu/customer_services/service_level_guidelines/

