Announcement

TO: Georgia*FIRST* PeopleSoft Financials Users

POSTED: Thursday, November 9, 2017

SUBJECT: Extended System Maintenance Scheduled for Georgia*FIRST* Financials (Release 5.30)

PeopleSoft Financials Update 5.30 will be applied from **Thursday, November 30, 2017, at 7:00pm to Monday, December 4, 2017, at 7:00am**. This update includes the Oracle annual maintenance (Images 20-23) and a PeopleTools patch (8.55.17), as well as BOR enhancements and functionality.

The following applications will not be available during this scheduled maintenance window:

- Georgia*FIRST* PeopleSoft Financials production (FPROD)
- PSQUEST access
- Georgia*FIRST* Marketplace access
- Expenses and ePro Self-Service Portal

Specifics regarding this release will be covered during the Georgia*FIRST* Financials WebEx, scheduled Tuesday, November 14, 2017, from 10:00am to 11:30am.

The Annual Maintenance Release will introduce significant changes in PeopleSoft Financials in the user experience for both core and self-service users.

In preparation for this release, your institution should take the following steps:

1. Participate in the scheduled WebEx meeting.
2. Communicate system downtime to your campus stakeholders (Banner, Department users, third-parties, etc.).
3. Communicate system downtime for Self-Service: Georgia*FIRST* Marketplace (Shoppers, Requesters and Buyers) and Travel & Expenses module.
4. Obtain Release 5.30 documentation as it becomes available from ITS (Job Aids, Business Processes, Known Issues, Videos, etc.).
5. Make self-service and core users aware of application changes.
6. Be prepared to complete all daily/month end transactional processing and have all users logged out of PeopleSoft Financials by 7:00pm, November 30, 2017.

Release Information: ITS will provide an update as release documentation becomes available on the GeorgiaFIRST Financials website.

MORE INFORMATION and SUPPORT

BUSINESS IMPACT EMERGENCY ISSUES CONTACT ITS HELPDESK IMMEDIATELY
706-583-2001, or 1-888-875-3697 (toll free within Georgia)

ALL OTHER NON-URGENT ISSUES contact ITS Helpdesk via Self-service support website
http://www.usg.edu/customer_services (*requires a User ID and password, email*
helpdesk@usg.edu to obtain credentials)E-mail: helpdesk@usg.edu

ADDITIONAL RESOURCES
ITS Maintenance Schedule and Service Level Guidelines:
http://www.usg.edu/customer_services/service_level_guidelines/