Announcement

TO: Georgia*FIRST* PeopleSoft Financials Users

POSTED: March 14, 2018

SUBJECT: Status of Budget Prep and Impact of OneUSG Connect Downtime

This announcement is to communicate the status of Budget Prep and the timing of when institutions can begin their FY2019 Budget cycle. All required Budget Prep module fixes and enhancements have been applied to production as of this morning, March 14.

However, due to the upcoming OneUSG Connect downtime, institutions should use the following schedule to determine when they can begin Budget Prep:

Cohort 1 and 2 Institutions:

- OneUSG Connect will not be available beginning 5:00pm, Friday, March 16 through 7:00am, Thursday, March 22.
- Cohort 1 and 2 Institutions can begin Budget Prep activities after 7:00am, March 22.

Cohort 3 Institutions:

- OneUSG Connect Go-live is Sunday, March 25.
- Cohort 3 institutions can begin Budget Prep as of Monday, March 26 or upon completion of their go-live reconciliations.

SUPPORTING DOCUMENTATION

ITS is currently updating the Budget Prep User Guide and is planning to send it out early next week. Institutions should review the User Guide prior to beginning Budget Prep.

A Job Aid mapping the old to new Budget Prep Record Names is available on the Georgia*FIRST* Financials website:

> http://www.usg.edu/gafirst-fin/documentation/job_aids/category/budget_prep
> **Budget Prep Record Names** - This job aid provides the new tables and a basic description of the information contained in them.

MORE INFORMATION AND SUPPORT: For business impact emergency issues, contact the ITS Helpdesk immediately at 706-583-2001 or 1-888-875-3697 (toll free within Georgia). For non-urgent issues, contact the ITS Helpdesk via the self-service support website at http://www.usg.edu/customer_services. (This service requires a user ID and password. E-mail helpdesk@usg.edu to obtain self-service login credentials.)

ADDITIONAL RESOURCES: For information about ITS maintenance schedules or Service Level Guidelines, please visit http://www.usg.edu/customer_services/service_level_guidelines. For USG services status, please visit http://status.usg.edu.