

## ANNOUNCEMENT

**TO:** GeorgiaFIRST PeopleSoft Financials Users

**POSTED:** March 9, 2020

**SUBJECT:** February 2020 Alight Files Loaded and Available For Processing

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The following Alight files for February 2020 were loaded to OneUSG Connect HCM and are available for processing:

- Benefit Carrier Accounting File (BCAF)
- Direct Bill Payment File (DBP)
- Third Party Receivable Aging

Alight provided specific instructions for the Feb 2020 BCAF to the following institutions. These institutions need to request Feb 2020 BCAF instructions from ITS by submitting an incident to [oneusgsupport@usg.edu](mailto:oneusgsupport@usg.edu)

- Company 030 - Georgia Institute of Technology
- Company 090 - Georgia State University
- Company 120 - Augusta University
- Company 280 - Clayton State University
- Company 400 - Georgia Gwinnett College
- Company 540 - University of West Georgia

The BCAF and DBP files will be on the SSC/FTP site on Monday. Users may run the BCAF and DBP queries in the Benefits Reconciliation modules in place of the actual files.

Users are encouraged to complete any benefits reconciliation processing between the hours of 8:00am and 11:00pm to avoid potential issues.

**RELATED DOCUMENTATION:** The Benefits Recon User Guide and Task List are located on the [OneUSG Connect Benefits page](#) under the OneUSG Connect - Benefits Resources section.

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**MORE INFORMATION AND SUPPORT:** For business impact issues, contact the ITS Helpdesk at [helpdesk@usg.edu](mailto:helpdesk@usg.edu) or via the [ITS Customer Services website](#).

