

## ANNOUNCEMENT

**TO:** GeorgiaFIRST PeopleSoft Financials Users

**POSTED:** May 22, 2020

**SUBJECT:** Fiscal Year-End 2020 Processing and Closing Manual and Updated Mapping Documents Available Now

---

The Fiscal Year-End 2020 Processing and Closing Manual is available now. This manual provides detailed information on year-end processing and closing multiple areas including payroll, account reconciliation, year-end adjustments, financial reports, closing ledgers, and opening ledgers for the new fiscal year.

Additionally, Section III of the Fiscal Year-End 2020 Processing and Closing Manual refers to the Fiscal Year-End 2020 Sub-Module Cleanup and Processing Manual, which was released on March 27, 2020. The sub-module manual provides detailed information on year-end processing and cleanup of ePro, Purchasing, Accounts Payable, and Travel & Expenses modules.

**UPDATED MAPPING DOCUMENTS:** The latest versions of all mapping documents are available via the GeorgiaFIRST Financials website. The latest versions include:

- FY2020 AER Mapping Document
- FY2020 AFR Mapping Document
- FY2020 Budgetary Compliance Report Mapping
- FY2020 Fiduciary Statement Mapping Docs
- FY2020 Journal Entries Standard and Correcting
- FY2020 Journal Entries Year-End Closing
- FY2020 SACS Core Requirement Report Mapping

To view these documents as well as Year-End 2020 Workshop presentations, refer to the Chart of Accounts and Fiscal Year-End section under Documentation on the [GeorgiaFIRST Financials website](#).

---

**MORE INFORMATION AND SUPPORT:** For business impact issues, contact the ITS Helpdesk at [helpdesk@usg.edu](mailto:helpdesk@usg.edu) or via the [ITS Customer Services website](#).