

ANNOUNCEMENT

TO: GeorgiaFIRST PeopleSoft Financials Users

POSTED: January 9, 2023

SUBJECT: December 2022 Alight Files Loaded and Available for Processing

The following Alight files for December 2022 were loaded to OneUSG Connect HCM and are available for processing:

- Benefit Carrier Accounting File (BCAF)
- Direct Bill Payment File (DBP)
- Third Party Receivable Aging

BCAF and DBP files will be available on the SSC/FTP by Tuesday afternoon on January 10, 2023. The Ben Recon BCAF and DBP queries may be run in lieu of these reports for reconciliation validation.

REMINDER: Please do not begin BCAF processing until you receive this notification each month. Institution BCAF processing affects row counts and therefore delays ITS validation due to researching these row count differences.

Users are encouraged to complete any benefits reconciliation processing between the hours of 8:00 a.m. and 11:00 p.m. to avoid potential issues. For assistance with benefits reconciliation processing, contact OneUSG Connect Support at oneusgsupport@usg.edu.

Notes:

- The PUBLISH (BORPSBPA) process that loads FIN journal data back to OneUSG Connect runs for 4 a.m., 8 a.m., 12 p.m., 4 p.m. and 8 p.m. OneUSG Connect journal data in all queries will be blank until that publish process completes after you journal generate.
- Please be aware that Wednesdays and Fridays are Payroll, Time & Labor, Absence Management and Commitment Accounting processing days. These processes have a higher priority in the process monitor than other processes. Benefit Reconciliation processes may stay queued or “blocked” while the higher

priority processes run,

but will run in order submitted once these other processes complete.

- If your Benefit Reconciliation processes run to No Success/Error it may be that two or more processes were initiated simultaneously. Please try initiating your process again. If it runs to No Success/Error a second time submit a ticket to oneusgsupport@usg.edu for assistance.

RELATED DOCUMENTATION: An updated Benefits Reconciliation User Guide is available [here](#). The **NEW** Benefits Reconciliation Task List is available [here](#).

MORE INFORMATION AND SUPPORT: For business impact issues, contact the ITS Helpdesk at helpdesk@usg.edu or via the [ITS Customer Services website](#).