ANNOUNCEMENT

TO: Georgia*FIRST* PeopleSoft Financials Users

POSTED: January 8, 2024

SUBJECT: December 2023 Alight Files Loaded and Available for Processing

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The following Alight files for **December 2023** were loaded to OneUSG Connect:

- Benefit Carrier Accounting File (BCAF)
- Direct Bill Payment File (DBP)
- Third Party Receivable Aging

BCAF and DBP files will be available on the SSC/FTP shortly. You will receive a separate email when the files are available. The Benefit Recon BCAF and DBP queries may be run in lieu of these reports for reconciliation validation.

The Centralized Accounting Lines loads have also been processed by ITS. Please use the following information to assist you in completing your Benefit Reconciliations.

Accounting Load Centralized Processing Information:
Month End Date: 12/31/2023
Accounting Date: 12/31/2023
Run Date: 12/31/2023

- **DBP Accounting Load:**
  - Fund Code: 62000
  - Account: 128005 Direct Bill Clearing
  - **Process Instance: 4234579**
  - Accounting definition = PYRLSPDEF
  - Template = Payroll_SP
- **BCAF Accounting Load:**
  - Account: 229900 Third Party Clearing - Benefits
  - **Process Instance: 4234527**
  - Accounting definition = PYRLCEDEF
  - Template = Payroll_CE
- **BCAF Retiree Accounting Load:**
  - Account: 229900 Third Party Clearing - Benefits

- o **Process Instance: 4234609**
- o Accounting definition = PYRLRBDEF
- o Template = Payroll_RB

Please run the HRA Summary Query, in both OneUSG Connect and Ga*FIRST* Financials, to verify row counts:

Navigations:

- **OneUSG Connect** > Menu > BOR Customizations > Benefit Reconciliation > Inquiry Reports > HRAL Summary
- **GaFirst Financials** > Menu > BOR Menus > BOR Payroll > Benefit Reconciliation > Benefit Accounting > Benefit Inquiry/Reports > HRAL Summary

Users may also run the following OneUSG Connect queries:

- BOR_CA_HRA_PRC_INST_SUMMARY - Row Counts/Summary Totals by Account by PI
- BOR_CA_PSB_PRC_INSTANCE – Row Counts/Summary Totals by Account by PI

Users will need journal generate and post journals in Financials based on Institution business process.

Note:

- The PUBLISH (BORPSBPA) process that loads FIN journal data back to OneUSG Connect PERS_SERV_BOR (PSB) table runs at 4 a.m, 8 a.m., 12 p.m., 4 p.m. and 8 p.m.
- After you journal generate, OneUSG Connect journal data in all PSB queries will be blank until the publish process completes.
  - o PSB in Georgia*FIRST* Financials is the last table to be populated thru the PUBLISH process.

RELATED DOCUMENTATION: An updated Benefits Reconciliation User Guide is available here. The **NEW** Benefits Reconciliation Task List is available here.

MORE INFORMATION AND SUPPORT: For business impact issues, contact the ITS Helpdesk at helpdesk@usg.edu or via the ITS Customer Services website.