

AGENDA

AM FIT/GAP

October 9 – 12, 2006

Monday	Tuesday	Wednesday	Thursday
<p>Navigation and 8.9 Overview</p> <p>Core configuration:</p> <ul style="list-style-type: none"> -Books -Categories -Calendar -Business Unit -ProfileID 	<p>Asset Processing</p> <ul style="list-style-type: none"> -Manual Additions <ul style="list-style-type: none"> -Express Additions -Basic Additions -Integrated Additions <ul style="list-style-type: none"> -PO Integration -Receipt 	<p>Asset Processing</p> <ul style="list-style-type: none"> -Asset Adjustments -Asset Transfers -Asset Recat -Asset Retirements -Open Transactions -Accounting Entry Creation <ul style="list-style-type: none"> -Accounting Entries 	<ul style="list-style-type: none"> -Asset Searching -Copy an asset -Print an asset -Asset Self Service -Physical Inventory -Mass Change
Lunch	Lunch	Lunch	Lunch
<p>Core configuration:</p> <ul style="list-style-type: none"> -ProfileID -Accounting Entry Templates -Conventions -Asset Locations -Transaction/Accounting Dates 	<p>Asset Processing</p> <ul style="list-style-type: none"> -Integrated Additions <ul style="list-style-type: none"> -AP Integration -Voucher -Asset Consolidation/Unitization -PreInterface Table <ul style="list-style-type: none"> -Process -Interface Table <ul style="list-style-type: none"> -Process 	<ul style="list-style-type: none"> -Depreciation Calculation <ul style="list-style-type: none"> -Depreciation -Depreciation Close -Depreciation Reporting -Load NBV Process -Accumulated Depr Adj 	<ul style="list-style-type: none"> -Monthly Processing <ul style="list-style-type: none"> -Accounting periods -Reporting/Query Tools -Existing Customizations -Session Review

Asset Management Fit/Gap Schedule

Day 1 – Monday, October 9

Introductions

Participant introductions

Purpose of sessions

Rules of conduct

Navigation and 8.9 Overview

Core Configuration:

- Books
- Categories
- Calendar
- Business Unit
- ProfileID

Lunch Break

Core configuration (con't) :

- ProfileID
- Accounting Entry Templates
- Conventions
- Asset Locations
- Transaction/Accounting Dates

Review

- Day summary
- Parking lot items
- Plan for next day

Asset Management Fit/Gap Schedule

Day 2 – Tuesday, October 10

Review previous day

Review today's agenda

Asset Processing

- Manual Additions
 - Express Additions
 - Basic Additions
- Integrated Additions
 - PO Integration
 - Receipt

Lunch Break

Asset Processing

- Integrated Additions
 - AP Integration
 - Voucher
- Asset Consolidation/Unitization
- PreInterface Table
 - Process
- Interface Table
 - Process

Review

- Day summary
- Parking lot items
- Plan for next day

Asset Management Fit/Gap Schedule

Day 3 – Wednesday, October 11

Review previous day

Review today's agenda

Asset Processing

- Asset Adjustments
- Asset Transfers
- Asset Recat
- Asset Retirements

- Open Transactions

- Accounting Entry Creation
 - Accounting Entries

Lunch Break

Depreciation Calculation

- Depreciation
- Depreciation Close
- Depreciation Reporting
- Load NBV Process

Accumulated Depr Adj

Review

- Day summary
- Parking lot items
- Plan for next day

Asset Management Fit/Gap Schedule

Day 4 – Thursday, October 12

Review previous day

Review today's agenda

- Asset Searching
- Copy an asset
- Print an asset

-Asset Self Service

-Physical Inventory

-Mass Change

Lunch Break

- Monthly Processing
 - Accounting periods

-Reporting/Query Tools

-Existing Customizations

Review

Closing and Next Steps