



Oracle PeopleSoft Enterprise Asset Management 8.9 Fit/Gap Session Findings

Version 2.3

November 29, 2006

Asset Management Fit/Gap Session Findings

v. 8.9

Revision History

| Version | Date | Author | Comments |
|---------|-------------------|--------------|---------------------------|
| 2.0 | October 13, 2006 | Eric Jackson | Initial Draft |
| 2.1 | October 19, 2006 | Eric Jackson | Revision to Initial Draft |
| 2.2 | October 23, 2006 | Eric Jackson | Revision to version 2.1 |
| 2.3 | November 29, 2006 | Ted Brubaker | Added section on Gaps |

Summary

The purpose of this document is to summarize the current Asset Management functionality and determine organizational and system impacts of an upgrade to version PeopleSoft FMS 8.9. Fit gap sessions were held on October 9 – 12, 2006, with the following participants:

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In addition to impacts, risks and opportunities were identified along with required actions.

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| Business Process/ Feature Function | Impacts | | | | Comments (Parking Lot) |
|---|------------------|----------------------|----------|--------|---|
| | Business Process | Policy/ Procedure | Training | Config | |
| 1. Business Unit Structure Definition | | Yes | | Yes | <p>Each institution (and their respective PeopleSoft database) has only one AM business unit defined. All Activity is booked to this unit.</p> <p>The University System Office (USO) is not an educational institution but has its own PeopleSoft database with one business unit.</p> <p>Business Unit row level security is not used since each institution's data is maintained in a separate database.</p> <p>FIT – The business unit structure is a fit with PS 8.9. Some definition changes are required for the DEFAULT Book process as it relates to the CAPITAL Ledger. The DEFAULT book will be the ENTERPRISE book. All other book definitions will remain blank. Business Unit setup options will remain unchecked except Keep Books in Synch. InterUnit Transfer Defaults will not be used. Open Transaction Processing Options will auto increment and should be updated to the last Open Transaction ID used in 7.5. Coordination of the Update Open Periods should be confirmed with the General Ledger owners in order to maintain open periods for the Capital Ledger.</p> <p>OPPORTUNITY – Consistently use the same Rate Type across all modules. To utilize the On-Line Reporting process delivered in 8.9 and to configure each Business Unit to not process transactions at the time AP Vouchers are posted/closed and then reopened.</p> <p>NOTE: The BU Location will be left blank in order to avoid populating the asset location table with the wrong value. Rounding values will be set to NAT RND, Voucher Close configuration will be set to 'No Transaction'. Decision is required to establish a consistent Rate Type for all modules. Parent/Child relationship: It was determined that the child asset would not always inherit the life of the parent asset. To accomplish this functionality,</p> |

| Business Process/ Feature Function | Impacts | | | | Comments (Parking Lot) |
|--|------------------|----------------------|----------|--------|--|
| | Business Process | Policy/ Procedure | Training | Config | |
| | | | | | the check box for the Child Inherits the Parent's Life should be left unchecked. |
| 2. Asset Books ENTERPRISE ALLASSETS | | YES | | YES | Each institution has the same Book Definition. ENTERPRISE Book – Captures all capital assets greater than or equal to \$5,000 and is the book of record ALLASSETS Book – Captures all assets greater than or equal to \$3,000 FIT – Book structure is a FIT for delivered 8.9 Functionality. OPPORTUNITY – During the Fit/Gap sessions, there were discussions regarding the possibility of reviewing the two book concept and reviewing the ProfileIDs as a means of utilizing only one book. |
| 3. Asset Categories | | YES | | YES | Each institution has the same Asset Category Structure FIT – Asset Categories are a FIT for delivered 8.9 Functionality OPPORTUNITY – During the Fit/Gap sessions, there was a desire to expand upon the existing asset categories, in order to identify IT equipment and Leased assets better |

| Business Process/ Feature Function | Impacts | | | | Comments (Parking Lot) |
|---------------------------------------|------------------|----------------------|------------|------------|--|
| | Business Process | Policy/ Procedure | Training | Config | |
| 4. Calendars | | | | YES | <p>USG operates a 12 period accounting calendar that runs from July to June. The year of the ending period is the year identifier. (e.g. July 2006 to June 2007 is fiscal year 2007)</p> <p>Each institution has the same Calendar structure '02' for Asset Processing.</p> <p>FIT – The calendar established and maintained by the General Ledger group will be the calendar of record.</p> <p>OPPORTUNITY – It is recommended that the calendar be expanded out to 2090 to accommodate Buildings that may have a useful life of 60 years.</p> |
| 5. Asset ProfileID | YES | YES | YES | YES | <p>Each institution has the same Asset ProfileID structure.</p> <p>FIT - Asset ProfileID is a FIT for delivered 8.9 Functionality</p> <p>OPPORTUNITY – During the Fit/Gap sessions it was suggested that the ProfileIDs be expanded to accommodate useful life breakout for IT Equipment and Leased Equipment.</p> <p>NOTE – PeopleSoft version 8.9 includes configuration at the ProfileID level for Parent/Child relationship functionality. It was determined during the Fit/Gap sessions that the only configuration required for Parent/Child relationship inheritance would be the ProfileID and all book related criteria would be specific to the child asset and would not inherit book criteria specific to the parent asset. This configuration is found on the Child Asset Inheritance Tab found within the ProfileID configuration page group.</p> <p>It was the desire of the group during the Fit/Gap session to have a way to calculate salvage value. During the profile configuration process a salvage</p> |

| Business Process/ Feature Function | Impacts | | | | Comments (Parking Lot) |
|--|------------------|----------------------|----------|--------|--|
| | Business Process | Policy/ Procedure | Training | Config | |
| | | | | | value percentage can be entered or an amount on a book by book basis. Also, existing Profiles will require updating for those specific categories identified as needing the salvage value calculated. |
| 6. Accounting Entry Templates | YES | | YES | YES | <p>Each institution has the same Asset Accounting Entry Template Structure.</p> <p>FIT – Asset Accounting Entry Template is a FIT for delivered 8.9 Functionality</p> <p>OPPORTUNITY – During the Fit/GAP sessions it was suggested that additional asset categories and transaction codes be established in order to accomplished better detail reporting for IT Equipment and Leased Equipment. Once the creation of the new categories and transaction codes has been established, there must be an accompanying set of account entry templates.</p> <p>Note: During the upgrade process BOR should be aware of potential account field expansion from 7.5 to 8.9 for specific Transaction Types.</p> <p>New functionality of Chartfield Mapping was discussed during the Fit/Gap session, yet will not be used.</p> |
| 7. Asset Conventions FM – Following Month AM – Actual Month | | | | YES | <p>Each institution utilizes the FM – Following Month Convention in calculating depreciation</p> <p>FIT – Asset Conventions and convention creation is a fit for delivered 8.9.</p> <p>OPPORTUNITY – Before conventions are created or modified, it is wise to expand the calendar in order for the convention to be built properly.</p> |

| Business Process/ Feature Function | Impacts | | | | Comments (Parking Lot) |
|--|------------------|----------------------|------------|------------|---|
| | Business Process | Policy/ Procedure | Training | Config | |
| 8. Asset Locations | | YES | | YES | <p>Asset Locations are specific to institutions. Each institution has its own set of Asset Location codes, yet they are commingled with other location codes that utilize the Location table.</p> <p>FIT - Asset Locations is a FIT for delivered 8.9 functionality</p> |
| 9. Manual Asset Processing <ul style="list-style-type: none"> - Basic Additions - Express Add | YES | YES | YES | YES | <p>Two methods of asset creation are through the Basic Add and Express Add pages. Depending on Business requirements assets will be created via one of these methods.</p> <p>Basic Add pages will allow for later capitalization once the asset has been created. Also, the Basic Add pages will allow for additional physical information to be entered either at the time of asset creation or during creation.</p> <p>Express Add pages allow for a quick way to add and capitalize assets. The asset can be created and physical data can be update via the Basic Add pages.</p> <p>FIT – The Basic Add page group is a FIT for 8.9 delivered functionality.</p> <p>FIT – The Express Add page group is a FIT for 8.9 delivered functionality.</p> <p>OPPORTUNITY – Currently, the institutions do not utilize the Express Add pages to create manual assets. During the Fit/Gap sessions an express desire to utilize these pages for asset creation was expressed so long as the business requirements have been identified.</p> <p>CUSTOMIZATION\GAP - There are three customizations that will be brought forward for the Basic Add and Express Add page groups – Acquisition Code Translate table, Asset Status Translate table which includes the status ‘Missing’ and the Federal Acquisition page (Basic Add)</p> |

| Business Process/ Feature Function | Impacts | | | | Comments (Parking Lot) |
|---|------------------|----------------------|----------|--------|--|
| | Business Process | Policy/ Procedure | Training | Config | |
| 10. Integrated Asset Processing - Purchase Orders - Receipts - AP Vouchers | YES | | YES | YES | <p>Capital Purchase Orders are created by entering capital account information and an asset profile id.</p> <p>Capital receipts are created from the Purchase Order requiring the receiver to enter a serial number and tag number. The receipt is pushed to the AM Pre Interface Table. The receipt is then moved from the PreInterface Table to the Interface Tables and finally to the core AM tables.</p> <p>Capital Vouchers are created once the invoice is vouchered and posted using the invoice date as the asset's In Service Date. The Accounts Payable voucher is pushed to the AM PreInterface Table and then moved to the Interface Tables and finally matched to the receipt record to capitalize the asset.</p> <p>FIT – The integration of the PO, Receipt and Voucher are a fit with PeopleSoft 8.9.</p> <p>NOTE – The receipt record push/non push should be tested and follow-up with Oracle/PeopleSoft regarding the creation of the records and their load types.</p> <p>Purchasing item codes will no longer be utilized to default Asset Profiles on the Requisition and Purchase Order.</p> |
| 11. Asset Processing -Asset Cost Adjustments -Asset Transfers -Asset Recats | YES | YES | | YES | <p>Asset Cost Adjustments are performed when the cost of an asset requires adjusting of cost upwards or downwards.</p> <p>Asset Transfers are performed when the asset is being moved between chartfields creating IN and OUT cost rows per the chartfields selected</p> <p>Asset Recats are performed when the asset requires a category correction</p> <p>Asset Retirements are performed when the asset has been disposed of through</p> |

| Business Process/ Feature Function | Impacts | | | | Comments (Parking Lot) |
|---------------------------------------|------------------|----------------------|------------|--------|---|
| | Business Process | Policy/ Procedure | Training | Config | |
| -Asset Retirements | | | | | <p>surplus or as means of error correction.</p> <p>FIT – PeopleSoft 8.9 functionality is a fit for performing Cost Adjustments, Transfers and Recats from the same integrating pages.</p> <p>FIT - PeopleSoft 8.9 functionality is a fit for performing asset Retirements</p> <p>OPPORTUNITY – To use the Disposal Worksheet as a means of submitting a number of assets at one time for disposal</p> <p>CUSTOMIZATION – The cost adjustment, transfer and recat page ACTION drop down list was requested to be slightly modified to remove the three Actions that do not apply.</p> <p>NOTE – The convention on the Cost/Adjustment page should be the current convention of the asset which is FM (Following Month). When the asset is selected for adjusting the AM (Actual Month) convention is shown. A search for a fix from Oracle/PeopleSoft to correct the issue or GBOR will be required to fix the problem.</p> <p>Retirement comments will be added at the time of retirement to the retirement description/comments field found on the retirement page group in 8.9 This is a change from 7.5 where comments are made to the Asset Table comments field via the retirement panel group.</p> |
| 12. Asset Open Transactions | YES | | YES | | <p>Asset Open Transactions are a To Do list for performing: Depreciation Calculations, Accounting Entry Creation and loading of the Depreciation Reporting Table.</p> <p>FIT – PeopleSoft 8.9 Functionality is a fit.</p> <p>NOTE – An additional column for the Depreciation Reporting load process is</p> |

| Business Process/ Feature Function | Impacts | | | | Comments (Parking Lot) |
|--|------------------|----------------------|----------|--------|--|
| | Business Process | Policy/ Procedure | Training | Config | |
| | | | | | new to version 8.9. Run Control parameters now allow for specific asset processing of Open Transactions |
| 13. Asset Accounting Entry Creation | YES | | YES | | <p>The Asset Accounting Entry Creation process creates the accounting entries for all transactions except for the monthly depreciation allocation.</p> <p>FIT – PeopleSoft 8.9 Functionality is a fit.</p> <p>NOTE - New Run Control parameters now allow for range or specific asset criteria for creating asset accounting entries</p> |
| 14. Depreciation Calculation | YES | | YES | | <p>Depreciation Calculation is the process in which depreciation is calculated for new asset transactions and for transactions that may impact depreciation. Depreciation is calculated for the assets entire useful life and is stored by year.</p> <p>FIT – PeopleSoft 8.9 Functionality is a fit.</p> <p>OPPORTUNITY – Depreciation in 8.9 can be stored by period.</p> <p>NOTE – New Run Control parameters now allow for range or specific asset criteria for calculated depreciation.</p> <p>It was discussed during the Fit/Gap sessions that the dynamic period depreciation pages located in the Asset Depreciation page group should be view only to avoid changes to the monthly allocated depreciation values and to prevent the asset status from switching to ‘Manual’. This can be accomplished via user security.</p> |
| 15. Depreciation Close | YES | | YES | | The Depreciation Close process creates the monthly accounting entry of depreciation expense for all assets that are in service and have remaining depreciation to be booked. The process can be processed more than once |

| Business Process/ Feature Function | Impacts | | | | Comments (Parking Lot) |
|--|------------------|----------------------|------------|------------|--|
| | Business Process | Policy/ Procedure | Training | Config | |
| | | | | | <p>during the month in order to capture missed depreciation from trailing asset transactions.</p> <p>FIT - PeopleSoft 8.9 Functionality is a fit.</p> <p>NOTE – New Run Control parameters now allow for the reversal of the depreciation accounting entry once it has been journalized to the General Ledger.</p> |
| 16. Depreciation Reporting | YES | YES | YES | YES | <p>New to PeopleSoft version 8.9 is the processing of depreciation to the Depreciation Reporting Table. The Depreciation reporting table is the source for many Depreciation Reports, the Net Book Value Table load and Report and for online reporting and drills.</p> <p>FIT – New functionality for asset reporting</p> <p>NOTE – In order for proper report processing it is recommended that a minimum of two fiscal years be loaded to Depreciation Reporting Table along with current activity from the Open Transaction Table.</p> |
| 17. Asset Copy, Search and Printing | | | YES | | <p>Asset Copy functionality allows the user to copy from an exiting asset to create a new asset that is similar in character.</p> <p>FIT – Asset Copy functionality is a fit in PeopleSoft 8.9</p> <p>The asset Search and Printing features are new to 8.9 and will be used</p> |

| Business Process/ Feature Function | Impacts | | | | Comments (Parking Lot) |
|---------------------------------------|------------------|----------------------|----------|------------|---|
| | Business Process | Policy/ Procedure | Training | Config | |
| 18. Asset Physical Inventory | | YES | | YES | <p>Asset Physical Inventory allow for the periodic physical review of assets currently on hand. The inventory scope, data extract, data upload and review of inventory results can all be performed utilizing the delivered Asset Physical Inventory functionality. To correctly use the Asset Physical Inventory functionality each asset must have a Tag Number and Serial ID.</p> <p>FIT – The Asset Physical Inventory functionality in PeopleSoft 8.9 is a fit.</p> <p>NOTE – During the Fit/Gap sessions, it was determined that institutions that used the Physical Inventory functionality did not allow for the physical inventory mass change programs to perform transactional entries (i.e. Transfers and Retirements. The sole purpose of performing the physical inventory is to track the assets by location and to update physical data on the asset should such changes are discovered.</p> <p>Proper Roles and Permissions will need to be established for those institutions that perform Physical Inventory, as data extractions and uploads utilize key Mass Change Templates. These templates may have been modified in 7.5 and will need to be reviewed and brought forward.</p> |
| 19. Mass Change | | | | | <p>Institutions may have business needs that require asset changes in mass (i.e. Department changes, other chartfield value changes, location changes or cost changes). Such changes can be made using the Mass Change functionality delivered with PeopleSoft version 8.9.</p> <p>FIT- Mass change functionality in PeopleSoft 8.9 is a fit</p> <p>NOTE - Because Mass Change can change a large number of assets during scheduled processing, only the most experienced users should use mass change functionality. These users should have both a solid understanding of SQL and an extensive knowledge of Asset Management.</p> |

| Business Process/ Feature Function | Impacts | | | | Comments (Parking Lot) |
|---------------------------------------|------------------|----------------------|------------|------------|--|
| | Business Process | Policy/ Procedure | Training | Config | |
| | | | | | Proper Roles and Permissions will need to be established for those institutions that perform Physical Inventory, as data extractions and uploads utilize key Mass Change Templates. These templates may have been modified in 7.5 and will need to be reviewed and brought forward. |
| 20. Inquiry | | YES | YES | YES | <p>PeopleSoft Asset Management 8.9 provides several opportunities to inquire quickly using drill functionality in order to view data from other modules or within the Asset Management module itself.</p> <p>FIT – The online inquiry functions in PeopleSoft 8.9 are a fit.</p> <p>NOTE – There was discussion regarding the security rights to be able to inquire across module from Asset Management. With the proper security roles and permissions inquiry segregation can be accomplished.</p> |
| 21. Reporting | | YES | YES | YES | <p>PeopleSoft Asset Management 8.9 delivers a comprehensive set of reports. Several of these reports are SQR based and require specific run control parameters for selecting the data needed on the report. Web based reporting offers a number of distribution opportunities for the user. Reports can be spooled to a PDF file for distribution via email or via network access.</p> <p>FIT - Reporting through PeopleSoft 8.9 is fit; however the group during the AM Fit/Gap sessions decided to gather a detailed listing of reports required by the Department of Audits and commonly used reports by institution and get back with OIIT with its list.</p> |
| 22. Query | | YES | YES | | <p>The PeopleSoft query interface has significantly changed in version 8.9</p> <p>FIT – All Query features and functions are a fit with PeopleSoft 8.9</p> |

| Business Process/ Feature Function | Impacts | | | | Comments (Parking Lot) |
|---------------------------------------|------------------|----------------------|----------|--------|--|
| | Business Process | Policy/ Procedure | Training | Config | |
| | | | | | NOTE – A review and construction of existing queries will need to be performed in order to identify table structure changes and the validity of the query |
| | | | | | |

23. Excluded from discussions

The following features/functions were not included in discussions. These features are not relevant:

| Feature/Function | Description |
|---|--|
| InterUnit Transfers and InterUnit Transfer Definitions | GBOR do not transfer assets between Business Units |
| CGU Definition | GBOR do not have asset Cash Generating Business Units |
| Report Suffix | Was not discussed. Used to identify which report was run based on report criteria. FYI – Should be discussed once reporting requirements have been established |
| Asset Attributes | Value to further identify Assets for reporting needs |
| Asset Property Subclass | Value to detail property for property tax purposes |
| Capital Acquisition Plan Types | Value for internal Asset Management Budgeting |
| Asset Classes | Value to further detail assets for reporting purposes |
| Cost Types | Value to separate depreciable costs by type |
| FERC Codes | Federal Energy Regulatory Codes – utility asset processing |
| Hazardous Codes | Values to identify assets by hazard type |
| Retirement Basis Reduction | Value required for retiring tax depreciation for book based on tax law |
| Depreciation Limits | Depreciation limits are used to specify the maximum amount of depreciation that you can expense on your assets for each year of life |
| Multi Shift Codes | Value used for German Depreciation calculation |
| Rate User Defined | Value defined specific to calculating depreciation for business requirements |
| Unit of Production | Value used to calculated depreciation based on an assets production output |
| Terms Definition | Value to specify special terms regarding the calculating of depreciation |
| Depreciation Schedules | Schedules used to calculate Tax Depreciation |
| Asset Tax Business Tax by Location Asset Block Classes Thresholds – VAT Residual Rate Definition Credit Credit Status Owner Information Definition Qualified Investments | Values related to Tax Deprecation and Tax returns |

| | |
|--|--|
| Tax Entity Definition Return Information Definition | |
| Financing Codes | Values for Asset Lease Processing |
| Payment Schedules | Lease payment schedules |
| Allocation Basis Definition | Depreciation Expense Allocation |
| Joint Venture Allocation | Asset Allocation based on Joint Venture BU definitions |
| Transaction Groups | Combining transactions by groups for depreciation allocation |
| Depreciation Methods User Defined Variables User Defined Methods User Defined Methods-Copy Generate User Defined Methods | User defined depreciation methods and variables |

24. Customizations

Customizations to Migrate

| | |
|---|--|
| Federally Funded Acquisition Page | Panel to enter Federal Funding Info |
| Date panel for missing asset | Subpanel for missing Asset |
| Asset Status Translate table | Unique Values for institutions |
| Report AMPD2110 | Print changes and table changes |
| Report AMPD2120 | Print changes and table changes |
| Report AMPD2140 | Print changes and table changes |
| AMPI1000 | SQR and SQC modified to read and write the comma delimited file |
| AMPI2000 | DeptID expanded |
| AMPI2100 | DeptID expanded |
| Report AMPI2210 | Allow multiple locations per page |
| Report AMPI2220 | Allow multiple locations per page |
| Report AMPI2200 | Allow multiple locations per page |
| AM Business Process 39 – DOAS Inventory List | Custom Report SQR will need to be tested to ensure select table structures |

Customizations Under Review

| | |
|---|--|
| Create Accounting Entry SQR | Removed print Statements |
| Report AMAS2210 | Fixed in SP2 Upgrade |
| Trans Loader SQR | No Docs regarding changes |
| Load AP/PO SQR | Fixed in SP2 Upgrade |
| Cost Table (Prompt table to PROJECT_ID switched to PROJECT_ID_VW2) | Query purposes |
| Depreciation View tables | All use an Oracle View which uses a round command |
| Receipt Save Edit | Warning is displayed when attempting to save a receipt without serial number |
| Retire Panel Group Comments | Panel Group uses comment page from Basic Add - comments are on Asset table |
| PARENT_ASSET.DELETE_PARENT_SW | Switch allows for deletion of parent asset when children assets are disposed |
| Inactive comments are shown at receipt level | Fixed in 8.9 |

| | |
|--|--|
| AMDP2100 Report Run Control | Message when no book is selected (Need only the ENTERPRISE book) |
| Forced Run Control ID of ASSETADD | |
| when no run control present for BASIC ADD Panel Group | |

Customization Not Required

| | |
|---|---|
| Default Book was added to Panel Capitalize/Non Capital | Fixed in 8.x |
| NBV Report to not include Transfer and Retirements on Run Control | On the run control page the customization sets the flags to N and grays the field |

25. Impact Summary

| Configuration | |
|--------------------------------|---|
| Area | Description |
| Asset Business Unit Definition | Asset Business Unit |
| Asset Books | Asset Books being assigned to the BU and the new defaulting feature and the BU |
| Calendars | Extending the calendar to allow depreciation to calculate properly |
| ProfileID | Asset Profile ID |
| Accounting Entry Templates | Asset Accounting Entry Templates |
| Asset Conventions | Conventions need to be in synch with the calendar(s) |
| Asset Locations | Locations should exist for PI and tracking purposes |
| Transaction Codes | Asset Transaction Codes |
| Asset Categories | Asset Categories |
| Manual Asset Processing | Utilization of the trans code for additions, proper categories, AETs, Profiles and conventions required for proper manual additions |
| Integrated Asset Processing | AM, PO, AP BU settings, review of new online processing jobs |
| Asset Process | New run control pages, requirement of convention in order to perform a transaction |
| Depreciation Reporting | New process |
| Asset Physical Inventory | PI Mass change templates available via security, existing templates should be reviewed |
| Inquiry | Configuration for drill down abilities and security |
| Reporting | New Depreciation Reporting Table and process to load table |
| | |
| | |

| Policy and Procedure Changes | |
|------------------------------|--|
| Reference: | Description |
| AM Business Unit Structure | Default Book tied to ledger, Parent Child relationship, Business Unit location definition and AM Open Periods. |

| Policy and Procedure Changes | |
|------------------------------|--|
| Reference: | Description |
| Asset Books | Default book definition changes from ALL ASSETS as the default book to the ENTERPRISE book being the default book. |
| Asset Categories | Recommended changes for the asset category structure and the addition of new categories |
| Asset ProfileID | Parent/Child configuration, subtype configuration, salvage value configuration |
| Asset Locations | Locations are derived from many places – AM BU, Req, PO, Voucher. It is the desire to have the location where the asset resides. |
| Manual Asset Processing | To add using Express Add or Basic Add, capitalization at the time of manual addition. Depreciation using the in service date |
| Asset Processing | Using the correct convention to perform transaction based entries. |
| Depreciation Reporting | New functionality for depreciation reporting purposes |
| Asset Physical Inventory | Tag and serial numbers required, PI Mass Change templates and Mass Change functionality access through security, PI Mass Change template modifications |
| Asset Inquiry | Security access |
| Reporting | Security access, Dept of Audits reports |
| Query | Security access, development of existing queries to the PeopleSoft 8.9 environment |
| | |

| Training Impacts | |
|---------------------------------|--|
| Reference | Description |
| Asset ProfileID | Configuration, Salvage value |
| Accounting Entry Template | Creation of AETs in mass |
| Manual Asset Processing | Creating non capital assets, using the depreciation when in service feature, the defaulting of book |
| Integrated Asset Processing | Receiving, serializing, receipt push, consolidation, unitization, PreAM table processing, Interface table processing |
| Open Transactions | New depreciation reporting table |
| Asset Accounting Entry Creation | New Run Control page |
| Depreciation Calculation | New Run Control page |

| Training Impacts | |
|----------------------------------|--|
| Reference | Description |
| Depreciation Close | New Run Control page |
| Depreciation Reporting | New Process |
| Asset Copy, Search, and Printing | New functionality for asset copy, New search features for search for an asset New printing of an asset functionality |
| Inquiry | New inquiry functionality |
| Reporting | New reporting functionality |
| Query | New user interface |
| | |

26. Risks

Book/Ledger relationship – This will cause GBOR to use the ENTERPRISE book as the new default book

Salvage Value configuration – Salvage value is configured at the ProfileID. All affected Profiles will need to be updated with a salvage value percentage or amount for new additions. Existing assets will need to be updated with the appropriate salvage value

Depreciation Reporting Table – Reports and online reporting drills are dependent on the proper load and maintenance of this table.

27. Future Considerations/Opportunities

Asset Management Self Service - The need to consistently assign managers and custodians to assets in order to review asset listings online and to move from a manual based tracking process to an online tracking process.

28. Action Items and Outstanding Issues

| Item No. | Action Items and Outstanding Issues | Status | Comments |
|----------|---|---|---|
| 1 | Decide which option to use for Rate Type (s/b same as other modules) | Decision | Will use same rate type as General Ledger and Accounts Payable, 'CRRNT'. |
| 2 | Decide when New Profile ID to be pushed out to institutions | Decision made to implement July 1, 2007 | Implement July, 1, 2007 |
| 3 | Create Accounting Entry Templates to accommodate new Profile IDs | Decision made to implement July 1, 2007 | Implement July, 1, 2007 |
| 4 | Check current accounting entry templates for incorrect account numbers. | Working | Will update templates as needed in 7.5 |
| 5 | Add additional Trans Codes and Templates for Exchange and Non Exchange transactions | Research | Implement July, 1, 2007 |
| 6 | Look at Capitalize radio button in Express Add to see why the asset is still capitalized even though it is Received, Not In Service | Completed | The Capitalize button is display only. Whether an asset is capitalized or not, is determined by the Capitalization status from the profile_id of the asset. |
| 7 | Look at Services & Maintenance for tracking items for interfacing to State for Maximo | Research | Will need to meet with Maximo support team and determine what type of fields/file will be needed for the interface. |
| 8 | Need to test partial trade-in of asset in PO module to feed to AM | Done in Fit/Gap | Will test in 8.9 |
| 9 | Convention on Cost Information page should default to the same Convention as when the asset is added, 'FM', (Following Month). | Need customization | PeopleSoft delivers the default Convention to be 'AM'. We need the default to be 'FM'. |
| 10 | Will Self Service be used? | Research | Need to test in 8.9 and determine what setup is required. |
| 11 | Followup with Georgia State on their ability to transfer between depreciable and non depreciable assets | Completed | Georgia State only has one book, so it isn't the same scenario. |

| | | | |
|----|--|---|--|
| 12 | When do we add Salvage value for existing assets for which journal entries have not been made? | Decision made to implement July 1, 2007 | Implement July, 1, 2007 |
| 13 | Do we want to have the "depreciate when in service" box checked automatically in both books? | Decision | Do not customize. User will select the box as the need arises. |
| 14 | Review issue of moving multi-qty items from the Pre IF tables to the Interface tables | Research | May be related to serialization issue. Will conduct further testing. |
| 15 | We want a customization to automatically check the serial box and unitize assets if the line item is identified as an asset on the receiver. | Decision Purchasing customization | If a profile is selected, the serial button should be checked. Once the serial button is checked, the receipt cannot be saved until the serial id field is entered on each unitized row. |
| 16 | Records are not showing in the PreAm tables when the status is saying Loaded. | Working | Opened case # 4359556 with PeopleSoft. They are researching. |
| 17 | Review consolidation issue found during Fit/Gap. | Research | Need to recreate, test, and resolve. |
| 18 | Check with PeopleSoft regarding the process that takes data from the Pre-AM tables to the Interface tables; a trans type of ADQ is being assigned to Financial Add (FAD) assets. | Working | Opened case # 4359556 with PeopleSoft. They are researching. |
| 19 | Can we drop GL/AM reconciliation reports? | Research | Need a list of current BOR reconciliation reports. We will compare reports to the delivered reports peopleSoft supplies in 8.9. These are customizations we may not need to bring forward. |
| 20 | Define and list of Asset Types and Subtypes | Decision | Need to compile a list and set up values in 8.9 since Asset Types are required for profile_id definition. |

29. Gaps

| Reference | Description | Future State |
|---|---|--|
| Update Asset Acquisition Code translate table | <p>The delivered Asset Acquisition Codes translate table did not have specific Federal Acquisition Codes. In order to track the type of Federal Funds used to purchase an asset, GBOR created a custom Acquisition Code translate table to include:</p> <ul style="list-style-type: none"> • Federal, Institution Title • Federal, Federal Title • And to Remove: • Like Exchange • Trade In | A system modification will be required to add the two Federal translate values and remove the Like Exchange and Trade In values. |
| Custom page for Federal data | A custom Federal Acquisition panel was developed to capture Federal data for those assets whose acquisition code was one of the Federal codes established in the Acquisition translate table. Once a Federal acquisition code is selected, the Federal Acquisition panel becomes active for data input. | This customization will be brought forward to fit into the 8.9 peoplecode, pages, records, and fields. |
| Add an Asset status and a custom 'Missing Asset' page | The delivered Asset Status translate table did not have a 'Missing' Status. Therefore, GBOR added custom code to include the 'Missing' Status to the table in which a date page is activated when the Missing Status is selected. The date page prompts the user to enter the date the asset was discovered as 'Missing.' | The 'Missing' status will be added to the appropriate translate table and a custom date page will be retrofitted to work with the 8.9 pages. |