

PSFIN V8 Project Weekly Update for 04/14/2008

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For More Information:
Visit the PSFIN V8 Project web site at: http://www.usg.edu/gafirst/fin/project/v8/ Contact the PSFIN V8 Project team at: psfin_upgrade@usg.edu

To:	Campus Coordinators and Certified Trainers
Subject:	Reminder: Super User Training – Closed Registration – FINAL WEEK
Message:	<p>Closed Super User Training registration is open through this Friday, April 18th. Closed registration means that you can register only for courses for your group (Group 1 or Group 2). After April 18th, registration will be opened up for anyone in either group to register for any course, based on availability. Each group has priority for courses in their group.</p> <p>The Super User Training course schedule is posted on the PSFIN web site, and can be seen at the following URL: http://www.usg.edu/gafirst/fin/training/ver8/training_events/schedule.pdf.</p> <p>Note: To register each session, click on the hyperlink for the session in the schedule, which will take you to the registration site. The password to use for the registration site is: V8.</p>
Action Required:	Register Super Users for Super User Training by clicking on the links in the document referenced above.
Deadline:	Close of Business this Friday, April 18, 2008
Respond To:	Michael Barnwell at psfin_upgrade@usg.edu if you have questions.
For More Information:	<ul style="list-style-type: none"> Visit the PSFIN V8 Project web site at: http://www.usg.edu/gafirst/fin/project/v8/ Contact the PSFIN V8 Project team at: psfin_upgrade@usg.edu

To:	Campus Coordinators, Technical Representatives, and Certified Trainers
Subject:	PSFIN V8 Project April 2008 Institutional Readiness Web Conference
Message:	<p>Update: Certified Trainers should attend this meeting. We will be presenting new information related to training.</p> <p>The next monthly Institutional Readiness Web Conference has been scheduled for:</p> <ul style="list-style-type: none"> • 10:00 a.m. Wednesday, April 23, 2008 <p>Participation in these monthly meetings is vital to the success of the V8 Project and is therefore mandatory. All Campus Coordinators should plan to attend or designate an alternate to attend in your place. At least one representative from each institution should participate in these monthly meetings.</p> <p>This meeting will be conducted in a live web conference format using Wimba's Live Classroom. You may participate from your institution through a computer connected to the Internet. If more than one person from your institution will be participating, then we ask that you arrange to meet together in one place and only use one computer to connect to the meeting. You can also use a projector to facilitate larger groups.</p>
Action Required:	<ul style="list-style-type: none"> • Before the meeting, test the computer you will be using to be sure you can enter the Wimba Live Classroom. The instructions are posted here: http://www.usg.edu/gafirst/fin/project/v8/news/events/. • Participate in this meeting Wednesday, April 23, 2008 at 10:00 a.m.
Deadline:	As noted above
Respond To:	psfin_upgrade@usg.edu if you have questions.
For More Information:	<ul style="list-style-type: none"> • Visit the PSFIN V8 Project web site at: http://www.usg.edu/gafirst/fin/project/v8/ • Contact the PSFIN V8 Project team at: psfin_upgrade@usg.edu

To:	Campus Coordinators and Security Administrators
Subject:	PSFIN V8 Security Workshops
Message:	<p>Your V8 Security Administrator will be responsible for creating user security profiles for your V8 Financials environment before you Go-Live. In order to assist you with this task, the PSFIN V8 Project team is conducting two one-day Security Workshops in a lab environment.</p> <ul style="list-style-type: none"> • What: Security Workshops • When: 8:30 a.m. – 4:30 p.m. <ul style="list-style-type: none"> • Group 1: August 6, 2008 • Group 2: September 10, 2008 • Where: OIIT, Athens • Who: V8 Security Administrators <p>We will be covering the changes to security, and then we will work with your Security Administrator to establish V8 security profiles for your core PeopleSoft Financials users. These security profiles will be set up in your institution's Pre-Production database and will be migrated to your Production database at Go-Live.</p> <p>Your Security Administrators will need to prepare a Security Request Form for each of your existing core users in the Financials 7.5 system. These forms will document each user's access in the system, as well as each user's job roles that will be used to build V8 role assignments in your Pre-Production database.</p> <ul style="list-style-type: none"> • Note: A revised Security Request Form will be posted to the PSFIN V8 website on or about June 1st at: http://www.usg.edu/gafirst/fin/project/v8/documentation/technical/. Also, all business processes will be updated with the correct security role. <p>The forms will be used during the workshop to build each core user with required role assignments. After the workshops, OIIT will extract your user security profiles from the Pre-Production environment and migrate it to your Production 8.9 environment.</p>
Action Required:	<ul style="list-style-type: none"> • Task 1: Register for a Security Workshop online at: <ul style="list-style-type: none"> • Group 1: http://securitygrp1.eventbrite.com/ • Group 2: http://securitygrp2.eventbrite.com/ <ul style="list-style-type: none"> • NOTE: The event password is: V8 • Your Security Administrator should go to the appropriate link and enter the requested information for one attendee from your institution. • Task 2: Prepare a Security Request Form for each existing core user in

	<p>your Financials 7.5 system and bring it with you to the workshop.</p> <ul style="list-style-type: none">• Task 3: Build each user in the Pre-Production environment and create all user security profiles before Go-Live.
Deadlines:	<ul style="list-style-type: none">• Task 1: Sunday, June 1, 2008, no later than 5:00 p.m.• Task 2: Date of your scheduled workshop.• Task 3: Date of your scheduled workshop.
Respond To:	Shelia Sloan at psfin_upgrade@usg.edu if you have any questions.
For More Information:	<ul style="list-style-type: none">• Visit the PSFIN V8 Project web site at: http://www.usg.edu/gafirst/fin/project/v8/• Contact the PSFIN V8 Project team at: psfin_upgrade@usg.edu