

## PSFIN V8 Project Weekly Update for 10/01/2007

Tasks & Announcements		
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For More Information:	
Visit the PSFIN V8 Project web site at: <a href="http://www.usg.edu/gafirst/fin/project/v8/">http://www.usg.edu/gafirst/fin/project/v8/</a> Contact the PSFIN V8 Project team at: <a href="mailto:psfin_upgrade@usg.edu">psfin_upgrade@usg.edu</a>	

<b>To:</b>	Campus Coordinators
<b>Subject:</b>	FPLAY89 Database Available
<b>Message:</b>	<p>The PSFIN V8 FPLAY89 database is available for use at: <a href="https://dvts-fs.dev.gafirst.usg.edu/psp/FPLAY89/EMPLOYEE/ERP/?cmd=login">https://dvts-fs.dev.gafirst.usg.edu/psp/FPLAY89/EMPLOYEE/ERP/?cmd=login</a>. This database is an upgraded environment of one of the institutions, which has been scrubbed of all sensitive data.</p> <p>Here are some points to remember concerning this database:</p> <ol style="list-style-type: none"> <li>1. As in PSFIN 7.5, there is only one FPLAY database for PSFIN 8.9.</li> <li>2. There will be no fixes applied to, or problem resolution in, this environment.</li> <li>3. FPLAY89 will periodically be unavailable as OIIT takes it offline to perform updates.</li> <li>4. You can create queries in FPLAY89. If you want to keep them so they are carried over into your 8.9 production environment, you must e-mail Karen Dykstra at <a href="mailto:karen.dykstra@usg.edu">karen.dykstra@usg.edu</a> by Friday at 2 pm to have them copied out of the database and preserved for you.</li> </ol>
<b>Action Required:</b>	An account and temporary password have been sent to you in a separate email. You should change the password before anyone uses the database. Once you have done this, you can notify the appropriate users at your institution of its availability and provide the connection link and log on information.
<b>Deadline:</b>	N/A
<b>Respond To:</b>	<a href="mailto:psfin_upgrade@usg.edu">psfin_upgrade@usg.edu</a> regarding any and all issues related to FPLAY89, including accessing the application. <b>Do not open tickets with the OIIT HELPDESK for any issues regarding FPLAY89.</b>
<b>For More Information:</b>	<ul style="list-style-type: none"> <li>• Visit the PSFIN V8 Project web site at: <a href="http://www.usg.edu/gafirst/fin/project/v8/">http://www.usg.edu/gafirst/fin/project/v8/</a></li> <li>• Contact the PSFIN V8 Project team at: <a href="mailto:psfin_upgrade@usg.edu">psfin_upgrade@usg.edu</a></li> </ul>

<b>To:</b>	Campus Coordinators
<b>Subject:</b>	Banner Integration Tasks for User Acceptance Testing (UAT)
<b>Message:</b>	<p><b>Each institution whose Banner databases are not hosted by OIIT</b> must prepare a Banner test environment that is at the same version as Banner production. You must submit the necessary information for us to create the database link from PSFIN to the Banner clone (BNRLINK). You will also need to have your Banner DBA create and test the link from Banner to the Financials clone used for UAT (PSFIN link).</p>
<b>Action Required:</b>	<p><b>Task 1. Prepare Banner environment and submit link information</b></p> <p>Your Banner DBA must prepare a Banner test environment and submit the following information to OIIT so our DBAs can create the link from PSFIN to Banner (BNRLINK):</p> <ol style="list-style-type: none"> <li>1. IP Address of the machine with the test environment being used</li> <li>2. Hostname of the machine</li> <li>3. SID of testing database</li> <li>4. Listener Port</li> <li>5. BANQUEST password to set up the link to Banner</li> </ol> <p>You may send an email with the above information except for the BANQUEST password. To send that, your Banner DBA must call the <b>OIIT HELPDESK</b> and ask for Rodney Latimer, the PSFIN DBA. If he is not available at the time of your call, please leave a voice mail with the information.</p> <p><b>Task 2. Ensure your firewall rules allow traffic from OIIT to your Banner server</b></p> <p>Your Networking staff will need to ensure your firewall allows traffic from OIIT to your Banner clone. OIIT will provide you with the information you need to create the firewall rule if it does not exist.</p> <p><b>Task 3. Create and test PSFIN link</b></p> <p>Your Banner DBA should create the PSFIN link and test the link to ensure it is functioning properly.</p>
<b>Deadlines:</b>	<ul style="list-style-type: none"> <li>• <b>Task 1</b> <ul style="list-style-type: none"> <li>• Group 1: October 22, 2007</li> <li>• Group 2: November 26, 2007</li> </ul> </li> <li>• <b>Task 2</b></li> </ul>

	<ul style="list-style-type: none"><li>• Group 1: October 22, 2007</li><li>• Group 2: November 26, 2007</li><li>• <b>Task 3</b><ul style="list-style-type: none"><li>• Group 1: October 22, 2007</li><li>• Group 2: November 26, 2007 (may begin testing link on November 19<sup>th</sup>)</li></ul></li></ul>
<b>Respond To:</b>	<ul style="list-style-type: none"><li>• <a href="mailto:psfin_upgrade@usg.edu">psfin_upgrade@usg.edu</a> with requested information or if you have any questions</li><li>• The <b>OIIT HELPDESK</b> at 706-583-2001; or toll free within Georgia 1-888-875-3697 to contact Rodney Latimer</li></ul>
<b>For More Information:</b>	<ul style="list-style-type: none"><li>• Visit the PSFIN V8 Project web site at: <a href="http://www.usg.edu/gafirst/fin/project/v8/">http://www.usg.edu/gafirst/fin/project/v8/</a></li><li>• Contact the PSFIN V8 Project team at: <a href="mailto:psfin_upgrade@usg.edu">psfin_upgrade@usg.edu</a></li></ul>

<b>To:</b>	Campus Coordinators, Technical Representatives, and Certified Trainers
<b>Subject:</b>	PSFIN V8 Project October 2007 Institutional Readiness Web Conference
<b>Message:</b>	<p>The next monthly Institutional Readiness Web Conference has been scheduled for:</p> <ul style="list-style-type: none"> <li>• <b>10:00 a.m. Wednesday, October 24, 2007</b></li> </ul> <p>Participation in these monthly meetings is vital to the success of the V8 Project and is therefore <b>mandatory</b>. All Campus Coordinators should plan to attend or designate an alternate to attend in your place. At least one representative from each institution should participate in these monthly meetings.</p> <p>This meeting will be conducted in a live web conference format using Wimba's Live Classroom. You may participate from your institution through a computer connected to the Internet. If more than one person from your institution will be participating, then we ask that you arrange to meet together in one place and only use one computer to connect to the meeting. You can also use a projector to facilitate larger groups.</p>
<b>Action Required:</b>	<ul style="list-style-type: none"> <li>• <b>Before the meeting</b>, test the computer you will be using to be sure you can enter the Wimba Live Classroom. The instructions are posted here: <a href="http://www.usg.edu/gafirst/fin/project/v8/news/events/">http://www.usg.edu/gafirst/fin/project/v8/news/events/</a>.</li> <li>• <b>Participate in this meeting Wednesday, October 24, 2007 at 10:00 a.m.</b></li> </ul>
<b>Deadline:</b>	As noted above
<b>Respond To:</b>	<a href="mailto:psfin_upgrade@usg.edu">psfin_upgrade@usg.edu</a> if you have questions.
<b>For More Information:</b>	<ul style="list-style-type: none"> <li>• Visit the PSFIN V8 Project web site at: <a href="http://www.usg.edu/gafirst/fin/project/v8/">http://www.usg.edu/gafirst/fin/project/v8/</a></li> <li>• Contact the PSFIN V8 Project team at: <a href="mailto:psfin_upgrade@usg.edu">psfin_upgrade@usg.edu</a></li> </ul>

<b>To:</b>	Campus Coordinators
<b>Subject:</b>	Active Employees, Core Financials Users, and Self Registration in HRMS
<b>Message:</b>	<p>The Implementation of Expenses and eProcurement in version 8.9 will cause the number of users in the Financials application to grow significantly. In conjunction with this implementation, we will also implement Single Sign On between the HRMS Self Service Portal and the Financials Self Service Portal. Single Sign On will allow users to log into Self Service one time and have seamless access to both their personal HR and Finance information, such as Personal, Job, Payroll, Benefits, and Expense Reimbursements.</p> <p>With this change, PeopleSoft HRMS will become the System of Record for User IDs, E-mail addresses, and passwords. In order to synchronize User IDs and access between PeopleSoft Financials and HRMS, active employees who have not already done so must create a Self Service User ID via the Self Registration process in PeopleSoft HRMS. Users must also set up a primary email address in HRMS that will be synchronized to PeopleSoft Financials, and used for workflow notifications.</p> <p><b><u>If you are:</u></b></p> <ol style="list-style-type: none"> <li>1. An existing Core FIN user and you HAVE registered for HR Self Service using your Core FIN UserID, <b>no action is required.</b></li> <li>2. An existing Core FIN user and HAVE NOT registered for HR Self Service, <b>you must register using your current FIN UserID.</b></li> <li>3. An existing Core FIN user and you HAVE registered for HR Self Service but used a UserID that is different than your FIN UserID, <b>you must:</b> <ul style="list-style-type: none"> <li>• <b>Contact your security administrator and have them delete your HR Self Service UserID.</b></li> <li>• <b>Then log in to HRMS Self Service and complete the registration process again, using the same UserID as your FIN UserID.</b></li> </ul> </li> <li>4. Both a Core FIN user and a Core HRMS user, <b>you have two choices:</b> <ol style="list-style-type: none"> <li>a. <b>You can do nothing and your HR User ID will be synced to the Finance database for Single Sign On. Thus, you will have one User ID for Self Service and Core HR, and one User ID for Core Financials. (or)</b></li> <li>b. <b>You can choose to have your security admin delete one of your User IDs and rebuild it using your primary UserID. The new account would have the same roles as the previous account.</b></li> </ol> </li> </ol>

	<p><b>Note 1:</b> If you are an existing Core user in both HR and FIN, your User ID in each system may also be tied to Run Controls, Private Queries, Process Scheduler Reports, Process Monitor Jobs, or other unique system processes. Please consider this information if you decide to delete and recreate one of your Core User IDs. The deleted User ID will lose all access to the above-mentioned historical transactions.</p> <p><b>Note 2:</b> If you are an existing Core FIN user and your User ID is less than six (6) characters, the HRMS Self Registration process will not work. You must have your HRMS Security Administrator add the User ID in HRMS with the Base PeopleSoft User role only.</p>
<b>Action Required:</b>	<p>Require all active employees to register for Self Service and enter a primary E-mail account.</p> <p><b>Note:</b> Since PeopleSoft HRMS will become the central store for passwords, the password that is in HRMS Self Service at the time of cutover will become the password for the Financials application as well. Passwords from that time forward will be synchronized between both systems. It will be important for users to remember or change their password in HRMS Self Service prior to Go-Live.</p>
<b>Deadline:</b>	February 1, 2008
<b>Respond To:</b>	Shelia Sloan at <a href="mailto:psfin_upgrade@usg.edu">psfin_upgrade@usg.edu</a> if you have any questions.
<b>For More Information:</b>	<ul style="list-style-type: none"> <li>Visit the PSFIN V8 Project web site at: <a href="http://www.usg.edu/gafirst/fin/project/v8/">http://www.usg.edu/gafirst/fin/project/v8/</a></li> <li>Contact the PSFIN V8 Project team at: <a href="mailto:psfin_upgrade@usg.edu">psfin_upgrade@usg.edu</a></li> </ul>