

Known Issue: KI9.2-2_EX Issues Applying Travel Per Diem Meal Deduction to Expense Reports Using Quick-fill

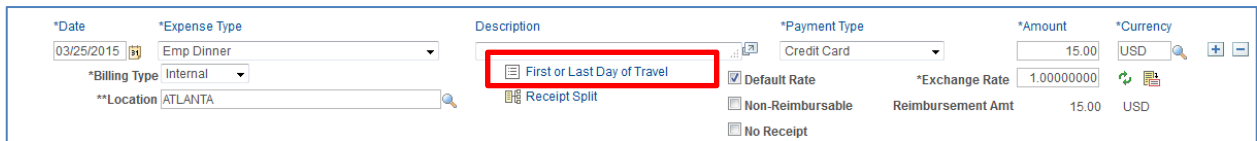
UPDATED November 19, 2016

STATUS: RESOLVED

IMPACT: As of Release 5.20, the First or Last Day of Travel per diem deduction applied to meal lines using Quick-Fill will calculate the correct total.

ORIGINALLY POSTED: Jun 5, 2015

If the First or Last Day of Travel per diem deduction is applied to meal lines added using Quick-Fill, it causes a message to display and per diem calculation to be \$0.00.



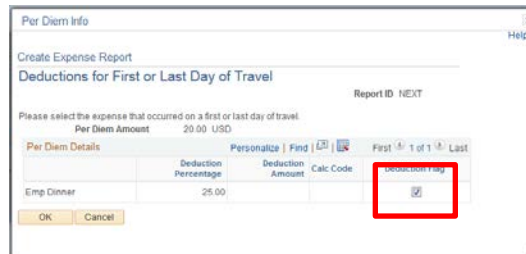
The screenshot shows an expense report form with the following details:

- Date:** 03/25/2015
- Expense Type:** Emp Dinner
- Description:** First or Last Day of Travel (highlighted in red)
- Payment Type:** Credit Card
- Amount:** 15.00
- Currency:** USD
- Billing Type:** Internal
- Location:** ATLANTA
- Default Rate:**
- Non-Reimbursable:**
- No Receipt:**
- Exchange Rate:** 1.00000000
- Reimbursement Amt:** 15.00

Navigation: Travel and Expenses > Expense Report > Create/Modify

Navigation: Employee Self-Service > Employee T&E Center > Expense Reports > Create

1. Check the Deduction Flag and click OK.

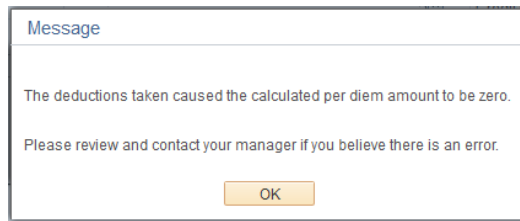


The screenshot shows the 'Per Diem Info' dialog box with the following details:

- Title:** Per Diem Info
- Section:** Create Expense Report
- Sub-section:** Deductions for First or Last Day of Travel
- Report ID:** NEXT
- Message:** Please select the expense that occurred on a first or last day of travel.
- Per Diem Amount:** 20.00 USD
- Table:**

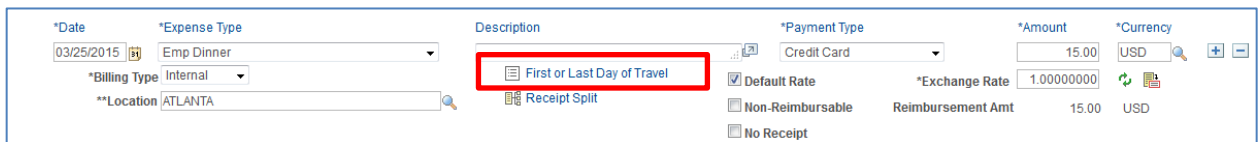
Per Diem Details	Deduction Percentage	Deduction Amount	Calc Code	Deduction Flag
Emp Dinner	25.00			<input checked="" type="checkbox"/>
- Buttons:** OK, Cancel

2. The following Message will display and the amount on meal line will change to \$0.00.

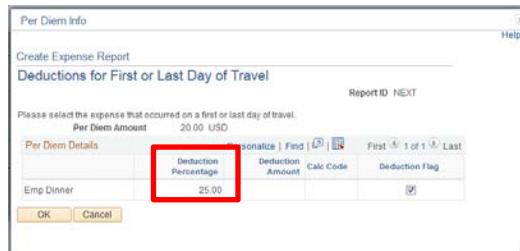


Functional Workaround:

Select the First or Last Day of Travel link a second time.



No changes need to be made in the Per Diem Info box; simply click OK and the per diem amount will be corrected.



Estimated Resolution:

A fix for this issue will be provided by Oracle and an update will be provided as soon as the expected resolution date is determined.

MORE INFORMATION AND SUPPORT: For business impact emergency issues, contact the ITS Helpdesk immediately at 706-583-2001 or 1-888-875-3697 (toll free within Georgia). For non-urgent issues, contact the ITS Helpdesk via the self-service support website at http://www.usg.edu/customer_services. (This service requires a user ID and password. E-mail helpdesk@usg.edu to obtain self-service login credentials.)

ADDITIONAL RESOURCES: For information about ITS maintenance schedules or Service Level Guidelines, please visit http://www.usg.edu/customer_services/service_level_guidelines. For USG services status, please visit <http://status.usg.edu>.