



**RACEA Executive Committee
Conference Call Minutes
Friday, February 12, 2016, 9:00-9:45 AM**

Present: Danielle Buehrer, Bryan Davis, Jill Lane, Michael Black, Julianna Lancaster, Allan Aycock, Angeles Eames

Absent: Barbara Brown, Cathi Jenks, Amy Foster

1. Approval of Minutes from January 15, 2016
 - a. Minutes were approved with no corrections noted.
2. Annual Meeting Planning
 - a. Jill Lane will inform CSU about the final number of breakout rooms needed and final count for registration.
 - b. Danielle Buehrer will send registration reminders to the RACEA listserv in March and April.
 - c. Michael Black reported that 13 people have registered for the annual meeting.
 - d. Lori Durden, Chair of the Academic Committee, declined the invitation to attend the annual meeting.
 - e. Current Annual Meeting Agenda

Thursday, April 28, 2016

AM

- Bylaw Change Vote
- SACSCOC Representative (Carol Luthman)
 - Panel on Accreditation (Terri Flateby, Dani Sutliff, Mickey Williford, Tina Butcher, Mary Wearn)

PM

- Houston Davis
 - Questions for Dr. Davis: CPR Policy—reports beyond template
 - eCampus
- Committee-Task Force Meetings, or Roundtables
 - AA/AS Task Force
 - CPR Standing Committee
- eCore, eMajor, etc. (Kevin Demmitt & Jon Sizemore)

Friday, April 29, 2016

AM

- CPR Template (Kelli Brown & Marci Middleton invited)
- Elections
- Committees and Task Forces for 2016-17
- Installation of New Chair

3. CPR Committee Update

- a. Angeles Eames shared a draft of the proposed CPR reporting template by way of the RACEA listserv on February 2 and requested feedback by February 8. Several RACEA members submitted feedback to her which she forward to the committee chair. At this time, the feedback does not appear to have been incorporated into the draft CPR reporting template which the RACEA executive committee found disappointing.
 - b. On February 11, Marci Middleton sent VPAAAs the draft template for their review prior to the RACAA meeting on February 17. The RACEA Executive Committee recommends that RACEA members educate VPAAAs on what changes need to be incorporated into the draft CPR template so they will be prepared to speak up on February 17.
 - c. The USG CPR Committee drafted language for potential changes to the Academic Affairs policy manual regarding CPR. Those changes would require institutions to place their CPR policies on the institutional website but not necessarily the results.
4. Next Call: March 11, 2016 at 9:00 AM. Bryan Davis will ask Barbara Brown to schedule a WebEx.

Minutes prepared by Michael Black, Treasurer